

Priority	Action	Responsibility	Timing	Targets and Outcome
Corporate Activity				
1	Identify Lead Members in each Portfolio area	Cabinet	October 2009	To ensure that all activities are led proactively by Members, who will receive regular reports on progress within their respective portfolio areas
1	Identify lead senior officers in each service or building with the responsibility and resources to deliver and report on targets and outcomes	CMT	October 2009	Climate change is the responsibility of all parts of the organisation, and the corporate body as a whole needs to be engaged in the process
1	Carry out a baseline assessment of direct emissions from all services of the new authority	CMT	April 2010	This work will use the data collected under NI185 and the Carbon Reduction Commitment as a starting point and identify how this can be developed into a tool to priorities action
2	Develop corporate sustainable development and climate change policies	CMT	December 2009	A sustainable development policy would set the context for the authorities climate change work A climate change policy would provide a public statement recognising the role the authority has to play and identify its objectives
2	Review all service delivery areas for climate change adaptation issues	CMT/services, CC team	June 2010	

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2	Implement an externally verified EMS system to BS 14001	CMT	April 2012	To demonstrate to the Government, Audit Commission and Cheshire community that Cheshire East Council is committed to continuous improvement and reductions in its environmental impacts, including on climate change
2	Set up a Committee of key Members and officers to set the direction of corporate sustainability and CC work	Cabinet/CMT	In operation	Current Climate Change Committee membership may need to be reviewed to ensure appropriate levels of participation from across the authority
2	Set up and resource a Council-wide officer group, drawn from the lead senior officers to oversee the Corporate Carbon Management Plan	CMT, CC team	December 2009	This group would oversee the delivery of corporate CC work, including this action plan and report progress to the Climate Change Committee
3	Develop a programme of senior officer and member development/training around CC and sustainability			
3	Identify staff champions to support corporate CC work at officer/etam/site level	CC Team	Continuous	
3	Review methodology for establishment and monitoring of baseline, identifying & implementing measures for improvement	Energy Manager	June 2010	Reviewing the process by which we collect data for both the CRC and NI185 can help to identify the need for better monitoring e.g. installation of automatic meters

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3	Produce Local Climate Impact Profile (LCLIP) as part of corporate Cheshire East Climate Change Adaptation Strategy & Action Plan	CMT/services, CC team	December 2010	
3	Investigate the possibility of taking part in the Carbon Trusts Local Authority Carbon Management Programme and the Energy Savings Trusts CC programmes	CC team	Dec 2009	
Partnership				
1	Provide support and resources to the E&S thematic partnership in the development of a Cheshire East Climate Change Strategy and Action Plan		April 2012	A full strategy and action plan for Cheshire East as a whole is essential. While Cheshire East Council can provide leadership, much of the achievement in minimising climate change impacts will be down to households and businesses
2	Work with sub-regional partners in the development of the new Climate Change Commission	JN	December 2009	
3	Develop links with relevant regional & sub regional organisations and initiatives to ensure consistency of approach within Cheshire East	CC team, CMT	April 2010	
Communication				
1	Develop a comprehensive climate change communications strategy, to raise awareness both inside and outside the Council	JR/CC team	December 2010	

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1	Develop a new Internet resource to inform the public and partners on Climate Change issues, impacts and potential energy reduction and adaptation measures	CC team, Web team	December 2010	
1	Develop and implement an ongoing awareness programme for Cheshire East Schools	CC team, Childrens Services, CMT	Continuous	
1	Provide direct support to schools in their efforts to manage their own carbon emissions	CC team, Childrens Services, CMT		A comprehensive effort is required, since schools are currently responsible for over 50 per cent of the emissions from Cheshire East Council establishments
2	Develop a new Intranet resource to inform Members and Staff of climate change issues and action for sustainable living	CC team, Web team	December 2010	
Sustainable Procurement				
1	Review current Procurement processes to develop & implement a Sustainable Procurement Strategy with associated training for procurement and purchasing staff.	Corporate Procurement, CC team	December 2010	
2	Review current energy contract and investigate potential for procurement of green energy for CE sites	Corporate Procurement		

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Property				
1	Review energy consumption across CE portfolio to identify & implement the best measures for reducing consumption and increasing energy efficiency across the estate e.g. detailed energy audits, automatic controls, building management systems, voltage optimisers, insulation, building refurbishment.	Energy Manager	Ongoing	
1	Ensure an Invest to Save budget is secured to implement identified measures	Energy Manager, Finance	Ongoing	
2	Deliver a staff energy awareness campaign including training of building managers or caretakers	Energy Manager, CC team	April 2010	
3	Explore the potential for renewable energy generation in all premises and sites in Council ownership or usage	Energy Manager		
3	Develop a corporate sustainable construction policy for all CE new build and refurbishments	Asset Management, Procurement, CC team	December 2010	
Travel				
1	Develop and implement travel plans for key CE sites including the development of policy and schemes for promotion of: car sharing; cycling; walking; use of public transport; video conferencing; and flexible ways of working	Highways & Transportation		

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2	Establish a baseline for staff & contractor mileage based on expenses claims and set target for reduction	Highways & Transportation	April 2010	
3	Review the vehicle fleet and increase the use of low emission vehicles where practical	Procurement, Highways & Transportation		
Highways/lighting				
1	Review current street lighting policy to investigate potential for reduced or dimmed lighting at day and night and the potential for use of energy saving technologies	Highways	April 2010	
Waste				
1	Review waste management practices across Cheshire East	Environmental Services, CC team	April 2010	
2	Develop & implement a corporate waste management plan	Environmental Services, CC team, Waste Management	April 2011	
3	Deliver a staff awareness campaign on use of resources	Environmental Services, CC team, CMT		
Planning				
1	Ensure climate change is fully integrated into all strategic planning policy including the core strategy of the LDF	Strategic Planning, Waste & Minerals teams, CC team	April 2011	